

Preschool Sessions – September 2017

April 2017

Dear Parents of Current Preschool Children

We are starting the process of allocation sessions for the 2017-18 academic year now to ensure we can meet parents' needs as far as possible. Please read the information in this letter and return your slip as quickly as possible indicating as far as you are able which sessions you would like your child to have in September. At this stage we cannot guarantee your selection but are hopeful that parents should be able to get the sessions they want.

It is not our policy to hold sessions for later in the year and whilst we will always try to accommodate increased sessions when children become funded or requirements change, we cannot guarantee we will have the number or choice available at that time. However, to help with potential planning of numbers, if you know how you would want to increase your child's sessions across the year, please put your choices in the table attached. Please remember we do reallocate sessions every September.

30 free hours funding

From September some parents will qualify for extended funded hours. To qualify both parents (one in a lone parent family) will need to be working and earning the equivalent of 16 hours a week on National Minimum Wage including those receiving tax credits or Universal credit. There will be a simple online checker available at a later date. These hours can be split with another provider on the condition that they also claim their funding on a termly basis (not all year round). Could you please indicate if you intend to claim 30 hours funding. All children will continue to qualify for the 15 free hours and if applicable pupil premium and 2yr funding.

Unlike previous years we are not placing a maximum on the number of sessions you are able to choose. If you choose to book more sessions than your child receives funding for with us then the extra hours will be charged at our normal session rate (which will be £12.50 in September).

We will be keeping the Wednesday just for wise owls – you do not have to choose the whole day, you can choose either the morning or afternoon if you prefer, but if your child is in their preschool year we would recommend you consider these sessions when making your selection.

If you know anyone who would be interested in sending their child to preschool and they haven't completed a registration form yet please ask them to come and see me, or they can download a copy of the form from the website. If you have any queries or questions then please speak to me. Once you have considered your selection, please complete the form attached and return to preschool as soon as you can. We appreciate it may be quite early for some of you to make your selection and will of course try and accommodate any changes if necessary nearer the time. Please return the attached form by no later than 5th May. Thank you.

Regards

Angela Copping
Pre School Administrator



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Child's Name: _____

Session Funding I will pay for sessions/
claim 15hrs free funding (2yr or 3yr)/
claim 30hrs funding _____

Please indicate your first choice sessions.

Sessions Available

	Monday			Tuesday			Wednesday			Thursday			Friday		
	9-12	12-3	9-3	9-12	12-3	9-3	9-12	12-3	9-3	9-12	12-3	9-3	9-12	12-3	9-3
							Wise Owl Only								
Sept 2017															
# Jan 2018															
# April 2018															

Comments

I understand if I have made any additions to sessions from January or April this is initially to give preschool an idea of increased session requirements across the year and these selections are not guaranteed.

Notes:

Wise owls are recommended to choose some session time on a Wednesday.

I understand that my selection for September is not guaranteed as yet.

Signed _____